

EXHIBITION APPLICATION

Please fill out the application completely. All fields are required.

Please attach to your application the other documents listed below

- Central station alarm Security Certificates – call your alarm company for a copy
- Template for Loan Agreements – example of your written contract with lenders
- Schedule of covered works
- SFR or GFR (standard facility report / AAM) for all facilities

REQUIRED: Please attach a supplement with complete list of all covered works and exhibition schedule with all dates, locations, and lender names

Applicant Information

Named Insured

(Entity Name as it will appear on Declarations Page)

Mailing Address

Website

Applicant's Name / Title / Position

Email / Telephone

Current Insurance Carrier

Expiration Date of Policy

Desired Effective Date

Need Quote by Date

Policy Limit Requested \$

Deductible Requested \$

Exhibition Information

Exhibition / Show Name

Website

Lead Sponsor / Organizer

Total Value of Exhibition \$

Number of Items in Exhibition

Approximate value of exhibitry (frames, crates, displays, vitrines, signage, etc.) \$

Highest Valued Items

Shipping

Please attach a complete list of all transits with values, locations, shipping duration, warehouse stays, and packer / shippers.

Who is responsible for packing and shipping for each transit?

Maximum value in any one shipment

List of shippers/ transporters used (including Federal Express, UPS and US Mail)

Does the exhibition include any oversize works or specialty rigging? (Please describe)

Operations Information

Describe your catalogue system

Please describe how you establish values for objects in your exhibition

Do you keep a duplicate copy of your exhibition collection records off-site / in the cloud?

Attach a copy of your SFR or GFR (AAM standard facility report) for each venue

Is this exhibition applying for US indemnity?

Does this show include any foreign indemnity?

Is staff stationed at all public entrances and exits during open hours?

Is condition reporting done upon delivery / prior to departure for all works?

Describe your condition reporting protocol

Loss History

Have you sustained loss or damage to your collection or other personal property during the last five (5) years?

If yes, please state that information below. Send additional loss descriptions in the form of a formal loss run from the relevant insurance company.

Description of Loss / Damage	Amount of Loss	Date of Loss
1.	\$	
2.	\$	
3.	\$	
4.	\$	

Has your institution filed for bankruptcy in the past five (5) years?

Have you had a judgment or a lien during the past five (5) years?

Has any coverage been declined, canceled or non-renewed during the last five (5) years?

If yes, please provide details:

Location(s)

List all locations where covered property is located and the total values on-site (please use Additional Location application for additional venues including warehouses)

Complete Address	Dates	Values Here
Venue 1		\$
Venue 2		\$
Venue 3		\$
Venue 4		\$

Location / Structure Information

	Location 1	Location 2	Location 3	Location 4
If Residential (S ingle family [house], M ulti-family [condo / townhouse])				

If Commercial (**O**ffice, **M**useum,
Warehouse, **G**allery, **S**tudio)

Outdoor sculpture(s) at this location?

Year Built

Construction (Wood **F**rame, **M**asonry
Brick Exterior, **C**oncrete, **O**ther)

Number of floors in the building

Floor number(s) you occupy

Is there a basement or sublevel
where you store or display art?

What are the values of the collection \$ \$ \$ \$
stored at sublevel?

Is there a sublevel water alarm
connected to the central station alarm?

Flood Zone for this location

Location left unattended for extended
periods of time?

Temperature and Humidity (RH)
controls operating 24/7

Security

Location 1 Location 2 Location 3 Location 4

Do you have a monitored central station
SECURITY alarm at this location?

List monitoring company name

Does an audible siren sound on site?

Are all exterior openings alarmed?
(doors & windows)

Types of detection equipment in use /
Operation? (Magnetic contacts on
doors / windows, **M**otion, **S**ound,
Infrared, **R**ecording CCTV, **O**ther)

If multi-tenant building, is there a 24/7
doorman?

Gated community?

Fire Protection

	Location 1	Location 2	Location 3	Location 4
Do you have a monitored central station FIRE alarm at this location?				
List monitoring company name				
Does an audible siren sound on site?				
Is the building sprinklered?				
Is your space sprinklered?				
Type of sprinklered system (Wet pipe, Dry pipe, Pre-action)				
Number of portable fire extinguishers				

Earthquake Coverage

	Location 1	Location 2	Location 3	Location 4
Building structure is retrofitted in Accordance with State Building Code				
Earthquake mitigation techniques Used on the collection				

Hurricane / Wind Damage Coverage

Complete if your property is located less than 10 miles from Atlantic or Gulf Coast

	Location 1	Location 2	Location 3	Location 4
How far away is your property from the ocean coast?	miles	miles	miles	miles
Permanent shutters on all windows?				
High-impact resistant glass on all windows?				
Hurricane straps holding for the roof?				
Storm closet installed?				

Emergency Plan

Describe your procedures and actions you have in place to protect the property in the event of a catastrophe.

Signatures

Applicants statement: I have read the above application and any attachments. I declare that the information provided in the is true, complete and correct to the best of my knowledge and belief. This information is being offered to the company as an inducement to issue the policy for which I am applying.

Applicant's signature

Date

Producer's signature

Producer's name (please print)

State producer license No. (required in Florida)

How long have you known the applicant?

What other policies do you place for applicant?

FRAUD WARNINGS:

NOTICE TO APPLICANTS: (Not applicable to applicants in AL, AR, CO, DC, FL, KY, LA, MD, ME, NJ, NM, NY, OH, OK, OR, PA, RI, TN, or WA.) Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance, or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and may subject the person to criminal and civil penalties.

NOTICE TO ALABAMA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines, or confinement in prison, or any combination thereof.

NOTICE TO ARKANSAS APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO COLORADO APPLICANTS: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of insurance company who knowingly provide false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

NOTICE TO DISTRICT OF COLUMBIA APPLICANTS: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

NOTICE TO FLORIDA APPLICANTS: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim containing false, incomplete, or misleading information is guilty of a felony of the third degree. Statement must be approved by Office of Insurance Regulation of the Financial Services Commission.

NOTICE TO KENTUCKY APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent act, which is a crime.

NOTICE TO LOUISIANA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment or a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO MARYLAND APPLICANTS: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO MAINE APPLICANTS: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines, or denial of insurance benefits.

NOTICE TO NEW JERSEY APPLICANTS: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

NOTICE TO NEW MEXICO APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

NOTICE TO NEW YORK APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each violation.

NOTICE TO OHIO APPLICANTS: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

NOTICE TO OKLAHOMA APPLICANTS: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete, or misleading information is guilty of a felony.

NOTICE TO OREGON APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information or conceals for the purposes of misleading, information concerning any fact material thereto, commits a fraudulent insurance act which may be a crime and subjects the person to criminal and civil penalties.

NOTICE TO PENNSYLVANIA APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

NOTICE TO RHODE ISLAND APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO TENNESSEE APPLICANTS: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

NOTICE TO VIRGINIA APPLICANTS: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance.

NOTICE TO WASHINGTON APPLICANTS: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

NOTICE TO WEST VIRGINIA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.